

**Hamilton County Schools Foundation
Minutes of Meeting - September 3, 2014**

Present: Vince Mitchell, Marilyn Lewis, Diane Kunkel, Shelley Allen, Ryan Nelson, Pat Woley, Carmen Rubenacker, Lisa Fetcho, Mary Lee Stephens, Jeff Fetcho.

The meeting was called to order by Vince Mitchell at 5:00 PM in the Hamilton County Unit #10 Office.

A motion to approve the minutes of the August 6, 2014 meeting with clarifications was made by Jeff Fetcho and seconded by Lisa Fetcho. Motion approved with clarifications: \$917.25 for Don Hall/Cindy Webb will be used for the 2015 Scholarship, and monies in the amount of \$42,628.18 for the Brenda Lueke Scholarship have been received and deposited as Restricted Funds with the Foundation.

The Treasurer's Report as of September 2, 2014, was reviewed. Balances indicated were:

Peoples National Bank Checking Account of \$89,510.80:	General Fund	\$22,367.90
	Restricted	\$67,142.90
Banterra Bank Checking Account of \$2,059.27	General Fund	\$ 353.97
	Restricted	\$ 1,705.30

Discussion followed:

2 Weinmann Certificates of Deposit will mature this month. Pat suggested depositing funds with Edward Jones for best interest rates. Group agreed and decided to redeem the funds from the larger CD to purchase one CD for 5 years; redeem funds from smaller CD to purchase one CD for 2 years; and maintain Banterra checking account for scholarship remittance.

Mary Lee moved to approve the treasurer's report as of September 2, 2014 as presented. Shelley seconded the motion. Motion carried.

Pat suggested that a Finance Committee be appointed. This committee would be beneficial in financial decision-making.

Approval to pay bills: None.

Old Business

A. Mailing List/Membership Renewals: Additional automatic payroll deductions have been received.

B. Annual Dinner: October 18, 2014 - Vince reviewed programs and format of past dinners.

- Entertainment and Decorations
 - Pat and Bobbin volunteered to take care of decorations.
 - Carmen reported that Julianna Karcher will bring the small cheerleaders to perform for the pre-dinner entertainment.
 - Marilyn will contact Marvin Carleton and Christina Epperson.
- Program Agenda
- East Side and Dahlgren representatives will speak about the Blended Learning programs in their respective schools.

- Task Assignments
- Lisa will print tickets and posters. Ticket prices will remain the same as last year: \$15/person; 2 for \$25; children (10 and under) for \$5. Cheerleaders dinners will be free.
- Diane will submit a story to the Times Leader (2 weeks before dinner) and a Bulletin Board item (the week of the dinner).
- Vince will check on supplies in storage.
- Menu Finalization/Purchasing Supplies
 - Menu: pork chops, scalloped potatoes, green beans, salad (prepared ahead and placed on table), rolls, cobblers, and cheesecake.
 - Drinks: Group decided not to serve coffee since only 10 cups were served last year. Will serve lemonade, sweet and unsweetened tea.
 - Carmen will check on cobblers at Sams. Shelley will also check at a Wayne City business.
 - Plastic bags for carry-out meals
 - Small boxes for desserts
 - Different color plastic cups for sweet and unsweetened tea
- Fundraising/Heads and Tails/Door Prizes
- Lisa is organizing a raffle basket of local restaurant gift cards for silent auction.
- Ryan is working on book lots for the silent auction.
- The Rubenacker family will donate a time-share stay for the silent auction.
- Allen Trucking will donate rock for the silent auction.
- Lovella Craddock will donate an item for the silent auction.
- Mary Lee will do Heads and Tails.

C. Update on Rodney Rubenacker Memorial Message Sign

Carmen will meet with Todd Hamm at 9 a.m. on September 4 to discuss opinions and advise for placement of the message board on school property.

D. Funding Considerations

Jeff reported on technology needs for each building: East Side, 20 chrome books at \$329 each; Pre-School, iPads; Jr./Sr. High School, expansion of wireless computer labs and mobile chrome books lab; and Dahlgren, a digital and wireless scoreboard. Jeff suggested doing matching funds with final approval from the Foundation. Following discussion on building needs, it was decided not to fund the scoreboard at Dahlgren, considering it was more of an "athletic" need rather than a curriculum need.

Following discussion on the pros and cons of matching funds, Pat moved to approve expenditures based on per capita (\$8000 for East Side, \$8000 for Jr./Sr. High, \$3000 for Dahlgren, and \$1000 for Pre-School) for supporting documentation on planned purchases. Motion was seconded by Ryan. Motion carried.

E. Other

Pat reported on AmazonSmile program. It would allow the Foundation to be designated as a charitable organization to receive .5% of purchases bought on AmazonSmile. Pat will sign up the Foundation to be able to receive additional donations through this program.

New Business

A. Ballgame BBQ Sales

The date of October 23 was finalized. We reviewed last year's summary and will discuss again at the September 30 meeting.

B. Other: None.

The next meeting was scheduled for Tuesday, September 30, 2014 at 5:00 PM at the Hamilton County Unit #10 Office.

Mary Lee moved to adjourn the meeting. The motion was seconded by Carmen. Motion carried and meeting was adjourned.

Date: _____

Submitted by Diane Kunkel for Virginia Lasater, Secretary
Hamilton County Schools Foundation